



Programme Specification 課程規範

Awarding Body/Institution 頒授機構	Macao Polytechnic Insitute
Teaching Unit 單位	Macao Polytechnic Institute
Endorsement in the Official Gazette 政府公報批示	124/2010
Name of Final Award and Programme Title 最終學位及課程名稱	Bachelor of Social Work
Name of Interim Award(s) 過渡學位名稱	n/a
Duration of Study/Period of Registration 學習期限/註冊期限	4 years
MPI Programme Code 理工課程編號	4LWDC/4LWNC
FHEQ Level of Award FHEQ 學歷水準	6
Programme Accredited by 專業認可機構	
Responsible School 負責學校	School of Public Administration

Schools which will also be involved in teaching part of the programme 課程教學涉及的其他學校

Regularly need the MPI-Bell Centre of English to assign at least one English teacher to teach 1st year English courses

Institution(s) other than Macao Polytechnic that will provide some teaching for the programme 為課程提供教學除理工以外的其他機構

Nil

Programme Outline 課程簡介

Social Work Programme is one of the oldest programmes in Macao Polytechnic Institute. It is also the most reputable training programme in the entire Macao's social service community. As a professional programme, SWP is characterised by its emphasis on both theoretical knowledge and hands-on experience. The academic quality of this programme has long been positively recognised by the community. The major reason is that the teaching staff, alumni, and current students are socially active in order to keep abreast with the latest development of Macao society by means of conducting numerous relevant researches, engaging in a variety of community services, and participating in diversified but significant academic activities .

Objectives of the Programme 課程目標

The Social Work Programme aims to supply professional social workers for local community and neighbouring regions as well. The four-year professional training equips our students with professional values & code of ethics, inclusive and liberal attitude, substantial acquaintance of various community resources, basic professional knowledge, practice skills and diverse working approaches. With this generic social work training, graduates are capable of working in different service settings.

What Will You be Expected to Achieve 期望達到的成效

The aim of the programme is to equip students with the knowledge and skills to practise social work flexibly and effectively in diversified social service organisations. In general, students will learn to understand the complexity of social work practice and be capable of apply the social work knowledge and skills while upholding fundamental ethics and values. The degree overall emphasises breadth of knowledge and a long-term professional commitment. With the breadth of knowledge, graduates are equipped for diversified social work fields and settings. With a long-term professional commitment, graduates are well-prepared for different kinds of adversity in the rapid changing society.

Academic Content 學術內容

A1	Fundamental knowledge and skills of a variety of social work practice and intervention
A2	General knowledge in Social Sciences and Behavioral Sciences
A3	Basic knowledge and ability of social policy analysis, social research administration and interpretation

Disciplinary Skills- able to 學科技能

B1	Diverse social work intervention methods
B2	Critical analytic ability toward social structure and social policies
B3	Knowledge and skills in conducting and interpreting social research

Attributes 特徵:

C1	Be equipped with generic social work knowledge and skills, and able to apply to real-life social work professional settings
C2	Develop critical perspectives to analyse the underlying socio-economic factors and conditions that affect the social welfare policies and practices.
C3	Uphold liberal and non-judgemental attitude toward social diversity and minorities, and skillful application of effective and diverse social work intervention

How Will You learn? 如何學習

The Programme provides a friendly and cooperative learning atmosphere for students. And they are encouraged to take an active role in learning. Besides, team work is often required in most of the course assignments so that students need to learn how to work with others. Fieldwork practice is a crucial part of this social work training. Students are required to play the role of quasi social worker in real social service organisations so that they need to apply the learned knowledge to handle genuine cases and crises.

How Will You Be Assessed? 如何評核

There are generally two types of assessment: continual assessment and final examination.

(A) Continual Assessment

Continual assessment usually consists of a combination of the following methods:

(1) Essays

- Essay questions may include structured and unstructured questions. The main focus is to ask the students to describe how a theory is used in a practice situation and to reflect on the relevance of the theories learnt. Students are usually required to reflect upon their ethical stance, personal and professional values when encountering with moral and ethical dilemmas in practice.

(2) Projects

- Students are requested to conduct project work around issues of various kinds. Upon completion, students will conduct presentations as well as submit written report. Project work requires students to work in teams to develop ability to work with others.

(3) Case Studies

- Students are given factual information or description of a problem or situation and are asked to conduct an analysis followed by the formulation of intervention plan.

(4) Test

- Written test may be conducted at mid-term.

(B) Final Examination

Students are examined at the end of the semester on substantive knowledge they have learnt. The passing mark of examination is 50.

Fieldwork

(1) Practicum

- Students are required to undertake fieldwork placements so as to assess their ability of putting knowledge into practice. They will receive on-going feedback from a practicum supervisor throughout the semester long practicum. A final and summative performance evaluation is given at the end of the practicum.

(2) Activity Log

- Students are required to record their daily activities so as to help them improve their time management and enhance their reflection upon their fieldwork.

(3) Reflective Journal

- Students are required to record thoughts and insights about their own learning experiences after they have been exposed to the fieldwork setting. In the journal, students need to write down reflective thoughts on their personal life experiences, values and ethical stance, as well as how they resolve dilemma and issues arising from practice situations acting as fieldwork social worker.

(4) Portfolio

- Students are requested to produce a portfolio which contains a collection of all the fieldwork-related work performance. All formal written work, such as recordings, proposals and reports, are included in the portfolio. Students will have the chance to discuss and reflect on the performance of their fieldwork and arrive at a result in the final evaluation.

Academic Year of Study 1 第1學年

Course Title 科目名稱	Course Code 科目編號	Credits 學分	Course Selection Status 選科種類	Academic Year of Study 學習之學年	Semester 學期
General Education Elective I (from Elective Group A)	See below	2	E	1	1
General Education Elective II (from Elective Group A)	See below	2	E	1	2
Information Technology Fundamentals	COMP1101	2	C	1	1
Advanced Computer Applications	COMP1102	2	C	1	2
English I	ENGL1101	4	C	1	1
English II	ENGL1102	4	C	1	2
Introduction to Psychology	PSYC1101	3	C	1	1

Self Growth and Ego Development	PSYC1102	3	C	1	2
Introduction to Sociology	SOCI1101	3	C	1	1
Social Statistics	SOCI1102	3	C	1	2
Introduction to Social Work	SOWK1101	3	C	1	1
Social Work in Macao Context	SOWK1102	3	C	1	2
Foundation Skills For Social Workers	SOWK1103	3	C	1	2

Academic Year of Study 2 第2學年

Course Title 科目名稱	Course Code 科目編號	Credits 學分	Course Selection Status 選科種類	Academic Year of Study 學習之學年	Semester 學期
English III	ENGL2101	4	C	2	1
English IV	ENGL2102	4	C	2	2
Human Behaviour and Social Environment I	PSYC2101	3	C	2	1
Human Behaviour and Social Environment II	PSYC2102	3	C	2	2
Contemporary Social Problems	SOCI2101	3	C	2	1
Health, Illness and Disability	SOCI2102	3	C	2	2
Social Work Practice I: Individual and Family	SOWK2101	3	C	2	1
Social Work Practice II: Groups	SOWK2102	3	C	2	1
Social Work Practice III: Organisation and Community	SOWK2103	3	C	2	2
Social Work Research Methods	SOWK2104	3	C	2	1
Social Work and Law	SOWK2105	3	C	2	2
Social Welfare Policy	SOWK2106	3	C	2	2

Academic Year of Study 3 第3 學年

Course Title 科目名稱	Course Code 科目編號	Credits 學分	Course Selection Status 選科種類	Academic Year of Study 學習之學年	Semester 學期
Social Work Elective I (from Elective Group B)	See below	3	E	3	1
Social Work Elective II (from Elective Group B)	See below	3	E	3	2
English V	ENGL3101	4	C	3	1
Mental Disorders	PSYC3101	3	C	3	1
Social Psychology	PSYC3102	3	C	3	2
Social Work Administration	SOWK3101	3	C	3	1
Contemporary Social Work Theories	SOWK3102	3	C	3	1
Family and Social Work	SOWK3103	3	C	3	1
Integrative Social Work Practice Seminar	SOWK3104	3	C	3	2
Fieldwork Practice I	SOWK3151	9	C	3	2

Academic Year of Study 4 第4學年

Course Title 科目名稱	Course Code 科目編號	Credits 學分	Course Selection Status 選科種類	Academic Year of Study 學習之學年	Semester 學期
Social Science Elective I (from Elective Group C)	See below	3	E	4	1

Social Science Elective II (from Elective Group C)	See below	3	E	4	2
Selected Topics of Social Policy	SOWK4101	3	C	4	2
Gaming, Entertainment and Social Work	SOWK4102	3	C	4	2
Philosophy and Ethics of Social Work	SOWK4103	3	C	4	1
Social Work and Diversity	SOWK4104	3	C	4	1
Fieldwork Practice II	SOWK4152	9	C	4	1
Fieldwork Practice III	SOWK4153	9	C	4	2

Elective Group A

Course Title 科目名稱	Course Code 科目編號	Credits 學分	Course Selection Status 選科種類	Academic Year of Study 學習之學年	Semester 學期
Business Study	BUSS1111	2	E	1	
Introduction to Chinese Culture	CHIN1111	2	E	1	
College Chinese I	CHIN1112	2	E	1	
Geography	GEOG1111	2	E	1	
History and Culture of Macao	HIST1111	2	E	1	
Cultural Heritage	HIST1112	2	E	1	
Music and Film Appreciation	MUS1111	2	E	1	
Physical Education	PEDU1111	2	E	1	
Philosophy	PHIL1111	2	E	1	
Environmental Science	SCIE1111	2	E	1	
Globalisation and Macao's Economy and Polity	SOCI1111	2	E	1	

Elective Group B

Course Title 科目名稱	Course Code 科目編號	Credits 學分	Course Selection Status 選科種類	Academic Year of Study 學習之學年	Semester 學期
Social Work With Youth	SOWK3111	3	E	3	
Social Work With Senior Citizens	SOWK3112	3	E	3	
Social Work With Disadvantaged Groups	SOWK3113	3	E	3	
Social Work and Mental Disorders	SOWK3114	3	E	3	
Social Work and Disabilities	SOWK3115	3	E	3	
Social Work and Drug Abuse	SOWK3116	3	E	3	
International Social Work	SOWK3117	3	E	3	
Social Work and Social Policy Practice	SOWK3118	3	E	3	
Selected Topics in Social Work Practice	SOWK3119	3	E	3	

Elective Group C

Course Title 科目名稱	Course Code 科目編號	Credits 學分	Course Selection Status 選科種類	Academic Year of Study 學習之學年	Semester 學期
Social Welfare in China	SOCI4111	3	E	4	
Comparative Social Security Policy	SOCI4112	3	E	4	
Social Development	SOCI4113	3	E	4	
Collective Behaviour and Social Movement	SOCI4114	3	E	4	
Gender Studies	SOCI4115	3	E	4	
Popular Culture Studies	SOCI4116	3	E	4	
Crime and Deviance	SOCI4117	3	E	4	
Death, Dying and Bereavement	SOCI4118	3	E	4	
Human Sexuality	SOCI4119	3	E	4	
Intimate Relationships	SOCI4120	3	E	4	
Organisational Behaviour	SOCI4121	3	E	4	
Selected Topics in Social Sciences	SOCI4122	3	E	4	

What Are the Entry Requirements? 入學條件

1. Secondary School Graduates(Form 6), or According to article 28 of the Higher Education Law of RAEM, article n°9, applicants of age 25 or above and with special ability conditions, need not comply with the above mentioned point 1. Upon successful completion of the entrance examination, the applicant will be eligible to further his/her studies in a higher diploma programme offered by MPI. All those who complete 25 years of age before September 1st will also be eligible to participate in the entrance examination.
(Note: According to article 4 of Decree-Law 26/2003, the participants who have completed their secondary studies out of Macao, need the recognition of MPI's Academic Qualification Recognition Committee before they are eligible to register.)
2. Have passed the medical examination.

How Do We Listen and Act on Your Feedback? 如何聽取及回應學生的回饋

1. Semestral dialogue mechanism with teachers: The Social Work Students' Society represents all the social work students. The SWSS is an independent student organisation from the Programme. It has meeting with all teaching staff in each semester. This meeting is called "the Dialogue with teachers" (與老師對話會). In this meeting, participants discuss course arrangements, teachers' performance, and the future planning of the Programme, etc. Both sides help set the joint agenda of the meeting. The chairperson of SWSS and the Programme coordinator will be the co-chairpersons to conduct the meeting. With this mechanism, the Programme staff could have a regular mechanism to have better understanding the students' ideas, views, and expectations.
2. Year Tutor/Class Advisor mechanism: The Programme has also set up a system of year tutor/class advisor. Each class is assigned a full-time teacher to be the said tutor/advisor. With this system students could approach the responsible teacher at the convenience of both parties to reflect all kinds of opinions regarding their learning conditions in the Programme. Teachers often bring back these opinions to the Programme meeting to share with other colleagues. Follow-up actions whenever deemed necessary would be carried out by the Programme Coordinator and Assistant Coordinators.

Academic Support 教學支援

As mentioned above, a system of class advisor/year tutor has set up to offer help to students especially those freshmen. Besides, an informal mentorship scheme is regularly conducted to graduating class in which alumni would come back to campus to make friend with and introduce different kinds of social work settings to our graduates-to-be. During the fieldwork training, a formal supervisor is assigned to each fieldwork student so that this teacher-student bond could have a long-term academic impact on the learning of the student.

Programme-specific Rules and Facts 課程特定的規則及內容

The 4-year curriculum has implanted a systematic structure of pre-requisite network so that students are not eligible to enrol courses on an advanced level without substantial academic performance in the courses on the elementary level.

Specific Support for Disabled Students 對於殘障學生的特殊支援

Macao Polytechnic Institute has in place an institution-wide policy to ensure that all student needs are taken care of and a supportive and accessible learning environment is maintained. When cases of special needs are notified or identified, special arrangements are made on a case-by-case basis with the joint effort of the programme and several student support services of the Institute, such as the Registry, the Student Affairs Office, the Computer Services Centre, etc. to provide the necessary support.

Links With Employers, Internship Opportunities and Transferable Skills 與僱主關係、實習機會及可轉移技能

1. Students are required to complete a total of not less than 1,020 hours of fieldwork training. Through fieldwork placement, students engage in the real life practice under the guidance and supervision of qualified instructors/supervisors assigned by the Programme. 2. The Programme has already established a close network with various social service units in the community including related governmental departments and non-government organisations to locate meaningful placements for students' fieldwork training. 3. Those students who could pass the three fieldwork courses are not only able to graduate but also demonstrate an effective resume to meet potential employers' professional expectation. 4. The Programme has set up an industrial advisory committee since 2009 which comprises 8 to 9 senior officials of major local NGOs and related governmental departments.